



**THE IEL INSTITUTE**  
FOR THE SPIRITUAL ARTS

## **IEL Institute for the Spiritual Arts Teacher/Mentor Agreement**

All agreements are to be executed upon completion of the IEL Institute for the Spiritual Arts-Teacher Training Program. It is our pleasure to confirm the terms under which the IEL Institute for the Spiritual Arts is extending teaching agreements in our Teacher/Mentor Program. You may individually teach or mentor individual clients with terms and conditions in place.

Our joint vision is that you will actively teach or mentor your clients individually or teach in a small workshop group basis, to use and apply the IEL Institute for the Spiritual Arts techniques and technology in a teaching or mentoring style. At the successful completion of the IEL Institute for the Spiritual Arts Certified Teaching/Mentor training, you will be able to represent yourself as a IEL Institute for the Spiritual Arts Teacher, IEL Institute for the Spiritual Arts Certified Mentor (those who have been trained in at least two sections), or IEL Institute for the Spiritual Arts Master Teacher (those trained in all sections), and use names, materials, and copyrighted material offered by the IEL Institute for the Spiritual Arts.

These agreements are limited to the use of IEL Institute for the Spiritual Arts intellectual property (copyrights, content, techniques, trademarks, etc.) for the teaching and mentoring of individuals or small groups of specified numbers of people. Group mentoring in this context does not allow for the use of IEL Institute for the Spiritual Arts content on slides, webinars, or social media. The mentoring must be delivered live and in real time unless otherwise agreed upon. This agreement does not grant permission to present, teach, or use IEL Institute for the Spiritual Arts intellectual property in whole or in part, in lectures, seminars, or workshops without written permission from IEL Institute for the Spiritual Arts.

You will receive copyrighted materials from the IEL Institute for the Spiritual Arts. Once you successfully complete the training, you may use these copyrighted materials with your clients, except those materials marked confidential or proprietary by the IEL Institute for the Spiritual Arts which are for your personal use only, unless written permission to copy or reproduce them is obtained from IEL Institute.

In order to assure intellectual property rights protection, the appropriate use of the IEL Institute for the Spiritual Arts' copyrighted material, techniques, logo, designations, and the integrity of information in our public exposure, you agree to distribute only the material approved for such use and supplied to you by the IEL Institute for the Spiritual Arts.

You agree that you will not use the IEL Institute trademarks and copyrighted information in handouts, slides, books, articles, websites, media outlets, etc., unless you first obtain written permission from the IEL Institute for the Spiritual Arts.

As part of training, you will receive detailed information and instructions about the proper use of the IEL Institute for the Spiritual Arts trademarks and copyrighted material. If, at any time, you are not clear on the proper use, please contact the IEL Institute for the Spiritual Arts administrator for assistance.

Modifications of the IEL Institute for the Spiritual Arts techniques and intellectual property are considered derivative works and are the property of IEL Institute. Modifications may be made only with specific permission from the IEL Institute for the Spiritual Arts. Modifications include translations, editorial revisions, interpretive matter, annotations, elaborations, or other adaptations or forms of presentation that are based on the original IEL Institute for the Spiritual Arts work.

This agreement does not grant permission to extend to others authority to use the IEL Institute for the Spiritual Art's materials or information as stated as in this license. If you have members of your staff who deliver your services to your clients, they need to take the training and agree to these terms in order to use these materials.

There is no obligation for the payment of royalties on income from your use of IEL Institute for the Spiritual Arts intellectual property. In lieu of a royalty payment, you agree to exchange an agreed amount in order to teach the IEL Institute for the Spiritual Arts Program based on the number of participants at each event where you are teaching the IEL Institute for the Spiritual Arts curriculum and/or receiving advertising and support for the event. You may purchase most IEL Institute for the Spiritual Arts products at a discount depending on the product. One guidebook or product per client, needs be purchased regardless of the number of times you engage in IEL Institute for the Spiritual Arts instruction with that individual. The IEL Institute for the Spiritual Arts must approve all exceptions.

Information flow and staying current are important to your status as a Licensed IEL Institute for the Spiritual Arts Teacher/Mentor. You agree to register and regularly review the IEL Institute Teacher/Mentor Program, to respond to requests for information within two weeks of that request and to keep accounts paid in full within thirty days of invoice.

We mutually agree that you are not an employee of, nor do you represent any of the Forsyth Inc. or IEL Institute for the Spiritual Art's companies. As an independent contractor, you are responsible for all costs associated with the use of IEL Institute for the Spiritual Arts information, including federal and state taxes and all costs associated with your business, or for its success and decisions totally independent of the IEL Institute for the Spiritual Arts. The IEL Institute for the Spiritual Arts does not make any warranties or representations as to your success as an IEL Institute for the Spiritual Arts Teacher/Mentor or the role of IEL Institute in that success. If you have employees, you agree that they will follow the terms of this agreement.

Because the IEL Institute for the Spiritual Arts research and techniques relate to mental, energetic, and emotional health and wellness, you agree to act in accord with the following the IEL Institute for the Spiritual Arts policy and not make any claims contrary to this policy:

The IEL Institute for the Spiritual Arts has developed programs for self-improvement in mental, energetic, and emotional balance. IEL Institute technology, media, and materials are not intended to replace treatments for medical or psychological conditions by licensed physicians, psychologists, or other health care professionals.

Teaching/Mentoring agreements are valid for one year and will be renewed automatically unless either you or the IEL Institute for the Spiritual Arts give thirty days' notice of non-renewal and provided the following:

- 1.) All fees owed to IEL Institute for the Spiritual Arts are current and
- 2.) You are actively teaching the IEL Institute for the Spiritual Arts to your clients. After the first year, an annual fee is charged for continued access to the Teacher/Mentor Resources Center and listing on the Teacher/Mentor Directory at [www.russellforsyth.com](http://www.russellforsyth.com) or [TheIELInstitutefortheSpiritualArts.com](http://TheIELInstitutefortheSpiritualArts.com). Failure to fulfill any provision of this agreement results in termination within thirty days notice of the deficiency unless it has been remedied. In this agreement, when permission or authorization is required, permission must be provided in written form or electronic agreements.

In order to do this effectively you agree to sincerely practice the IEL Institute for the Spiritual Arts techniques and act in a manner which positively reflects on the IEL Institute name and reputation. If any conflicts arise we agree to: 1) Directly negotiate with each other; 2) Choose an independent third party mediator; and 3) If we still cannot reach agreement, to use binding arbitration instead of going to court. If we were not able to work out our problems in those ways, immediate irreparable injury could be caused for which injunctive relief is an appropriate remedy in addition to others. If you have a dispute with a client or other third party relating to the IEL Institute for the Spiritual Arts Program, notify us so we can be present at a meeting of the parties to assist in resolution.

We both agree not to assign this agreement to anyone else and not to modify it except in writing. We cannot bind each other or act as each other's agent. The IEL Institute for the Spiritual Arts is not liable for your actions, and you are not liable for IEL Institute for the Spiritual Art's actions. We will both keep adequate liability insurance.

This agreement shall be governed in accordance with the laws of the state of Texas. In the event that any actions are necessary to resolve the terms of this Agreement, the venue for any action concerning this agreement shall be held in Austin, Texas. The terms of this agreement are effective as of the date of registration into the program.

Successful completion of the Certified IEL Institute for the Spiritual Arts Teacher/Mentor Training and all agreements are dependent upon the following criteria:

- Attendance in all applicable live classes (determined by the administrator).
- Completion of home study portions of the IEL Institute for the Spiritual Arts Program.
- Completion of the IEL Institute for the Spiritual Arts Teacher/Mentor Internship.



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**Application for IEL Institute for the Spiritual Arts  
Teacher/Mentor Trainer Program**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Do you currently have an active one-on-one private practice? Yes \_\_\_ No \_\_\_

Describe your practice and intent: \_\_\_\_\_

How long have you been in practice? \_\_\_\_\_

How many estimated one-on-one sessions have you performed? \_\_\_\_\_

In what areas of expertise do you provide services \_\_\_\_\_

Have you practiced as a teacher? Yes \_\_\_ No \_\_\_

Have you had teacher training with others in one of the IEL Institute areas? Yes \_\_\_ No \_\_\_

If yes, with whom? \_\_\_\_\_

Are there any other achievements that would qualify you for IEL Institute Teacher/Mentor Trainer Program? Yes \_\_\_ No \_\_\_

If yes, please provide details: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you maintain a website or webpage advertising your services? Yes \_\_\_ No \_\_\_

## **Disclosure and Acceptance**

The IEL Institute for the Spiritual Arts will rely on the information in this application to make an informed decision regarding your participation in our program. Accordingly, I hereby affirm that the above information is to the best of my knowledge true and complete. I understand that providing false information is grounds for rejecting my application, being requested to leave the program, or having my certification revoked. If I am required to leave the program because of a misrepresentation on this application, no tuition will be refunded. If I leave the program after the start of the training, no refunds will be made. I have carefully read the program participation criteria and requirements, and by signing this document I agree with all terms and conditions. I hold Forsyth Inc. and the IEL for the Spiritual Arts Institute harmless from any and all damages.

**Printed Name** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature** \_\_\_\_\_

**IEL Administrator** \_\_\_\_\_